



National
Trust

coughtoncourt@nationaltrust.org.uk
Property Office: (0) 1789 400777 option 3

<http://www.twitter.com/NTCoughton>

Group Visitor Booking Form 2014

Contact Details

Name of Group:	Address:	Telephone:
Name of Group Contact:		Mobile:
Coach/Travel Company Name		Email:

Coach Parking

Coaches are received **from 11:15 AM**. For earlier arrivals please speak to the bookings team. Coach parking is on site, alongside the Catholic Church. The passenger drop off is opposite the Anglican Church at the "Coach Stop Here" sign. The coach must not drive past the mansion house. At the end of your visit, the coach can return to collect you from the drop off point.

Schedule

Date of visit: _____

Arrival Time _____ Departure Time: _____

Group Numbers

We understand these numbers may be approximate

National Trust Members		Payers		
RHS Members		Historic Houses Association		Total Visitors

Payment can be made by post in **advance** using a cheque payable to National Trust" (with full name and address details on reverse); over the telephone by debit or credit card; or alternatively via invoice. **One single** group cash or card payment can also be processed at the Welcome Centre on the day of your visit.

Ticket Types

Ticket Type	Adult Price (payers only)	Quantity Required
House & Gardens	£8.20	

Please note that the Walled Garden will be closed on Thursdays & Fridays in March, October & November, and during the Winter Festival.

Ticket Types

Admission to the house is by timed ticket on weekends, school holidays and any period deemed necessary by the Duty Manager. Timed tickets will be reserved for your group in sets of up to 20. The ticket allows a 10 minute window to enter the house. Once inside, enjoy the house at your leisure for as long as you wish. We have room guides in many of the rooms who will be delighted to share our stories with you.

The house is open to groups from 11:40 am – 5 pm. Last entry for group bookings is 4 pm.

Time (10min intervals from 11:40 am)	Quantity Required (max 20)

Welcome Talk

The National Trust offers a free exclusive Welcome Talk that provides an overview of the 600 years of Throckmorton history at Coughton Court. Talks last approximately 15 minutes and are available throughout the day of your visit.

Refreshments

Our Tudor restaurant provides an excellent range of hot and cold meals, light refreshments and home baked cakes. Hot meals are available between 12noon and 2.30pm. For groups **pre-booking meals** - includes reserved table service/weekday refreshments form 2014/complimentary tea/coffee voucher.

Please return attached weekday refreshments form 2014 at least **three weeks** prior to your scheduled visit. A £5 deposit per person is payable by cheque to the National Trust or by telephone using a debit/credit card.

We regret that orders received less than three weeks prior to your scheduled visit **may not** be accommodated and groups wishing to use the restaurant will be unable to reserve seats or choose from the weekday refreshments form 2014

	Please Tick	Quantity
Pre-book lunch		
Complimentary drinks vouchers (only if pre-booked lunch)		
Deposit £5 per person. Balance to be paid in full upon arrival by the group organiser.		
Weekday Refreshment Form 2014 enclosed		
Visit restaurant individually		

Other Information

Please state where you heard about Coughton Court: _____

What was your reason for choosing Coughton Court: _____

We will send confirmation of your booking once we have received this form. If you would like to discuss any of the above, please call the property office on 01789 400777 option 3. or email coughtoncourt@nationaltrust.org.uk.

Tours

In addition we offer “out of hours” tours for up to 150 visitors, led by our experienced guides. These tours provide an excellent experience to include the two churches, the family home and the grounds. If you require further information please contact our bookings team on 01789 400777 option 3.

Special Requirements

For Office Use Only:	
Calendar entry: _____	Out of hours? _____
Conservation Manager: _____	
Talk confirmed: _____	Talker allocated: _____
Lead Guide Informed: _____	Tour confirmed: _____
Catering Informed: _____	Catering confirmed: _____
Welcome Centre: _____	Retail Manager: _____
Confirmation issued: _____	