



# THE NATIONAL TRUST

## Brownsea Island Day Visit Booking Information School and Youth Groups

Valid for visits from March 2009 – February 2010

This information is produced to help ensure that your visit is a success please read it and contact us about anything which is not clear. It also forms part of our Health & Safety and Child Protection procedures.

### 1. Booking Process

- Contact us to discuss your booking, the date, timings and your programme. We can make a provisional booking at this stage. You are welcome to make a pre visit once you have made a provisional booking. The National Trust admission charge is waived for this visit
- Contact the ferry company to book your ferry arrival and departure times.
- Confirm your booking by returning your completed Booking Form and Indemnity & Insurance Form at least 30 days before your visit together with your payment for guided walks and activities.

### Contact Details

Group Visits,  
The National Trust,  
Brownsea Island,  
Poole,  
Dorset,  
BH13 7EE

Tel: 01202 707744  
Email: [brownseaisland@nationaltrust.org.uk](mailto:brownseaisland@nationaltrust.org.uk)  
Website: [www.nationaltrust.org.uk/brownsea](http://www.nationaltrust.org.uk/brownsea)

### 2. On arrival at Brownsea

You will be greeted by a member of National Trust staff.

Pay your admission fee (NT Members free). Please make cheques payable to 'The National Trust' or you can pay by card.

We advise Scout & Guide, school and other 'not for profit' educational organisations to join The National Trust through Education Group Membership. Membership entitles groups to free entry to Brownsea Island and other properties owned by the National Trust. If you would like to join please join when you arrive on Brownsea Island – in this way your membership will directly benefit Brownsea Island. Joining will only take a few minutes. Please note that Education Group Membership allows free entry to adults on a maximum ratio of one adult for every five children. If your group has more adults than this ratio, the additional adults will need to pay admission at party rate unless they have their own National Trust membership.

Local Authority or NHS registered care homes and day centres and groups affiliated to national disability charities can apply for a Links Pass, which entitles groups to 50% discount on admission charges. We can give you further information

### **3. Access for all**

We aim to make Brownsea Island and our services accessible for all. Please discuss with us any exceptional needs which the group or group members may have.

On your *Booking Form* please give us any information about your group, which will help us prepare for your visit e.g. disabilities, learning, or health needs etc.

We have manual wheelchairs for visitors to borrow at no charge – we advise you to book these in advance.

We can offer Tractor Trailer Trails for less mobile visitors (seated and or in wheelchairs) using a specially adapted tractor and trailer. We advise that you book this in advance. It runs twice a day at 11.00am and 1.30pm.

Please note that visitors using wheelchairs should contact the ferry operators to discuss access to ferries.

### **4. Toilets**

There are public toilets, including disabled and baby changing facilities at the Quay, Visitor Centre and The Baden Powell Outdoor Centre.

### **5. Shopping**

The **Brownsea Island Gift Shop** is open from 10:00am until 30 minutes before closing time. It has a wide range of things to buy including items specific to Brownsea Island and to the local area.

You can pre order special Souvenir bags – please ask for an information sheet.

Scout & Guide volunteers run **The Trading Post** at the Camp Site selling souvenirs related to Scouting & Guiding.

There is also a **sweet shop** that sells sweets, cold drinks and ice cream.

We request that groups of young people use the Gift and Sweet Shop in groups of five at a time supervised by an adult. As one leaves another can enter to keep a continuous flow!

The **Dorset Wildlife Trust** has a small gift shop in The Villa.

### **6. Food & drink**

The Villano Café is open from 10.00am until 30 minutes before closing time. It offers home cooked refreshments including hot and cold meals, deserts, cakes and hot and cold drinks. Please let us know if your group would like to visit the café.

The Catering Manager can also arrange other catering including packed lunches for your group – let us know if you would like the Catering Manager to contact you.

There are lots of great places to have a picnic. If you need advice please let us know. We will try to make arrangements for you to have your picnic under cover if the weather is poor.

## **7. Health & Safety**

Brownsea Island is managed as a countryside property so there are potential hazards in places (for example from deep water and strong currents, steep and unstable cliffs, vehicles, machinery and from wildlife including the peacocks).

We carry out risk assessments on all our organised activities.

If you are taking part in an activity led by one of our staff they will give your group an introductory talk which includes a Health & Safety briefing.

Our staff and volunteers are suitably recruited and trained to lead activities including where appropriate a CRB check. All staff and volunteers wear a uniform and name badge.

## **8. Supervision of your group**

It is your responsibility as Group Leader to ensure that your group is adequately supervised at all times, including during activities led by National Trust staff. You must follow your organisation's guidelines. We require groups to be supervised by at least 2 accompanying adults.

Please make sure that the adults accompanying your group are clear about their role.

## **9. Emergencies**

We have emergency procedures in place. In the event of an emergency please inform any member of staff and do not contact emergency services yourselves – we will do this.

If there is an accident or near miss please let us know so we can record the details. First Aid kits are available and First Aiders are on call each day.

## **10. Getting to Brownsea Island**

### **Ferries -**

- There is a half-hourly scheduled ferry service during the season (March-October) from Sandbanks and from Poole Quay. There are also services from Bournemouth and Swanage.
- Coach drop off points and coach parking is available at all ferry boarding points – please ask ferry companies about these.
- For information about ferry times, charters, charges (including group rates) please ask the ferry operators.

<b>Service from</b>	<b>Ferry operator</b>	<b>Contact telephone no</b>
Poole Quay	Greenslades Pleasure Boats	01202 631828
	Brownsea Island Ferries	01929 462383
Sandbanks	Brownsea Island Ferries	01929 462383
Bournemouth	The Dorset Belles	01202 558550
Swanage	The Dorset Belles	01202 558550

## **Parking**

**For information on current parking charges at both Poole Quay and Sandbanks, please contact Peter Tarchetti 01202 262152 Mobile 07779 880389 or e-mail [p.tarchetti@poole.gov.uk](mailto:p.tarchetti@poole.gov.uk)**

**Sandbanks** There is a limited amount of free parking in the residential streets adjacent to the departure point for Brownsea Island at the National Trust's Sandbanks jetty. Alternative parking is available at the fee-paying public car park located in Sandbanks. This is a 10-15 minute walk away from the jetty so please remember to add this to your travel time. The car park next to the jetty is a short-stay car park only.

**Poole** Quay visitors' car park has 550 spaces, and is a short distance from the departure point for Brownsea Island at Poole Quay.

## **11. Environmental Education Activities**

We offer a range of learning activities led by our own staff. If you plan to organise your own programme of educational activities, booking in advance is still recommended – it will save you money and help us manage your visit.

Session Times for Brownsea Challenge and Orienteering are as follows:

10.30 - 12.00  
13.30 - 15.00

Session Times for all other activities are:

10.30 - 11.30  
11.30 - 12.30  
13.30 - 14.30  
14.30 - 15.30

Many of our learning activities aim to help deliver specific parts of the National Curriculum and activities are designed to be 'hands on' and 'outdoors' whenever possible.

You can mix & match activities to make up a half-day or whole day visit.

To find out more about our activities please call us and we will arrange for our Community & Learning Officer to contact you.

We are always looking for ways to improve and expand our learning programme. Please contact us if you have any suggestions.

## **Activities Available**

### **Story Time - 1 hour**

For our younger visitors; stories with a Brownsea background. The choice between the story of local pirate Harry Pays, including a short trail to find his treasure or the story of Sam Squirrel where you will find out what he has for tea. If you're lucky you may even catch a glimpse of Sam

**Improving the environment - 1 hour**

Key Stage 2 Geography *and* SOW Unit 8.

Our job is to look after Brownsea Island forever. Like most natural environments Brownsea must be managed carefully. You will learn about and try for yourself some ways we are trying to 'improve our environment' including use of alternative energy, managing the land and recycling waste. You will also get an opportunity to look around our Outdoor Activity Centre, which has been specifically built with the environment in mind.

**Brownsea Outdoor Challenge – 2 hours**

Brownsea is known as the 'Birthplace of Scouting' and was the site of Baden-Powell's famous experiment in 1907 when he set a group of 20 boys a series of challenging tasks to do during a week long camp. Today we offer you a challenge to learn more about the camp and try some of the activities based on the original 1907 experiment. This activity is annually refreshed to include new challenges.

**An Intro to Orienteering – 2 hours**

Brownsea is an ideal place to learn about map-reading and compass work as well as taking part in physical activities. Orienteering combines all these so to help you make the most of your visit we offer an introductory session with instructions and necessary basic skills as well as trying out a course.

**Leisure & Tourism – 1 hour**

This provides a good opportunity to introduce Brownsea Island and its significance as a Nature Reserve and popular tourist attraction. You will be given an insight into the management issues involved including how we look after our customers, marketing and how we try to reduce the impact of over 100,000 visitors a season to ensure sustainability. Included is the opportunity to carry out your own independent survey.

**Art Based Activities****Go Potty - 1 hour**

Key stage 1 & 2 Art

In Victorian times Brownsea had a thriving pottery industry. You will find out a little bit about how clay was used and then have a chance to make your own piece from quick drying clay. This activity can be run as two 1 hour sessions.

**Natural Art – 1 hour**

By collecting the natural resources on Brownsea Island you can create a work of art. It can be flat, three dimensional or a mobile. It can combine drawing and painting. With rocks, shells, sticks, feathers, leaves and seeds, it is amazing what you can create. You are challenged to use only string or natural materials when fixing pieces together when creating your masterpiece. Each session will dictate the materials available.

## **Guided Walks**

### **Habitats - 1 hour**

Brownsea is an important Nature Reserve and is particularly interesting because it has a number of diverse habitats all in a small area. You will be introduced to woodland, heathland, and wetland habitats amongst and learn about their inhabitants.

### **An island home - 1 hour**

Key Stage 1 Geography and SOW Unit 3

Come and find out what it is really like to live on an island. This walk and talk will let you in on some of the secrets of island life and show how it different from living on the mainland.

### **All about Squirrels - 1 hour**

Come to Brownsea and learn about the famous red squirrels. Find out what they eat, where they live and why they are so rare. Included are activities to help you understand what being a squirrel might be like. On our short 'safari' see if you can actually spot one of these elusive little creatures.

### **Investigating coasts - 1 or 2 hour**

Key Stage 2 Geography and SOW Unit 23

A visit to Brownsea Island is an exciting and unique way to learn about coasts. Our island is suffering from erosion and this will be the main focus. As well as considering different types of erosion and issues related to this subject, you will be shown some spectacular examples here on Brownsea.

### **Get stuck in conservation activities**

This is a great opportunity for groups to work with National Trust staff and volunteers to help with conservation activities (e.g. Rhododendron and bracken clearing) undertaken on the Island to help develop and enhance the islands Nature Conservation value. The activity begins with a short explanation of why the work is important from one of our members of staff. Please call us to discuss as we will be able to tailor the activity to your group's needs.

'Get Stuck in' activities are currently available on a **Tuesday, Thursday, Saturday and Sunday only**. Each session is two hours long (morning or afternoon) and starts at the Baden-Powell Outdoor Centre. This activity is free but does require an advance booking.

*Session group size:* Each 2 hour session is run for a maximum of 20 participants. All equipment is provided but groups will need to be wearing suitable clothing and footwear for practical work.

**Learning Room at either Visitor Centre or the Baden Powell Centre** - Hired on a day or half day basis. You can book the exclusive use of our Learning Centre for your own self led activities.

**Brownsea Island****Schools and Youth Groups  
Indemnity & Insurance Form**

Please return this completed *Indemnity & Insurance Form*, together with your Non-Returnable Deposit and Booking Form within 30 days of receipt of this pack.

<b>Group Name:</b>	
<b>Group Leader:</b>	
<b>Date of Visit:</b>	

On behalf of the Group and in return for allowing us to visit the Property, we:

1. Indemnify The National Trust against any claim which may be brought against The National Trust arising from or related to the Group's Visit to the Property. This indemnity applies to the extent that the events giving rise to the claim are wholly or partly the result of an action or omission by a member of the Group or someone accompanying the Group at the Group's request. 'Claim' includes claims, actions, proceedings, costs, expenses and demands; and
2. Confirm that:
  - We have sent The National Trust's *Under 18 Group evidence of public liability* insurance form to our insurers\* (see page 2/2), or
  - The Group is covered by the Local Education Authority's or The Scout Association's or Girl Guiding UK's block public liability insurance policy\*\*delete as appropriate

For and on behalf of the Group:

<b>Name:</b>		<b>Position:</b>	
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<b>Signature:</b>		<b>Date:</b>	
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## Under 18 Group Evidence of Public Liability Insurance Form

It is a condition of conducting an organised activity on National Trust property that this form is completed and returned.

Please pass this questionnaire to your insurance broker / agent or insurance company.

**Please note:** Group's covered by the Local Education Authority's or The Scout Association's or Girl Guiding UK's block public liability insurance policy do not need to complete this form.

Group name:	
Group leader:	
Date of visit:	
Name of insurer:	
Policy number:	
Indemnity limit: * minimum of £2,000,000	
Start and expiry dates:	
Indemnity to principals:	<b>Yes / No</b>
Are there any special terms or conditions applying to the above policy (e.g. excess)?	<b>Yes / No</b>
If YES please give details:	
Information supplied by:	
Name:	
Signature:	
Company name and address:	